

Procedures to Receive the “Temporary Special Benefit for Households Newly Exempt from Resident Tax”

Introduction

Review these contents and only submit this application form if you are eligible. If you are not eligible, do not submit this application.

Application Process

- 1 Fill out and submit the application** Fill out the required sections of the application form. Send the application and required documents to City Hall.
- 2 Verification** The City of Yokosuka will verify your application. (If there are any errors on your application, it may be sent back to you).
 - It may be determined that the applicant does not qualify for the benefit.
- 3 Payment of the benefit** The benefit will be transferred to the bank account designated in your application. Once your application has been received, the transfer will be processed after **about four weeks**. You will not receive a notification about the payment of the benefit, so please check your bank account to see if the benefit was transferred.
 - Be aware that a missing document could lead to a late payment.

Deadline

The application must be postmarked by Thursday, October 31, 2024

Required documents (The benefit will not be granted if the required documents are not submitted)

1 and 2 are REQUIRED.

Enclose copies of documents verifying the identity of the head of household (applicant) and the bank account for the transfer.

3 is required ONLY for household members whose address on January 1, 2024 was not in Yokosuka (not including persons under age 15 with no income).

Enclose a “令和6年度の住民税非課税証明書 [Certificate of Exemption from Resident Tax for the Fiscal Year 2024]” issued by the municipality the member(s) were living in on January 1, 2024. If the address on January 1, 2024 was outside of Japan, enclose a copy of the Supplementary Family Register (or a copy of a Residence Card, etc., for foreign nationals) instead.



Scan the code to view English HP

1 Copy of ID ※個人番号通知カード(紙製のものは、本申請では確認書類として使用できません。 ※外国人の方は、在留カード、特別永住者証明書等が使用できます。 必須

Enclose a copy of **ONE ID** for the head of household, such as a My Number Card (front only), driver's license (both sides), health insurance card (both sides), etc., on a A4 size paper. Make a copy so that it shows your address on June 3, 2024.

- Only the plastic My Number Card can be used as ID. The original notification (the piece of paper version) cannot be used as an ID.
- Foreign residents may submit a copy of their Residence Card or their Special Permanent Resident Certificate as ID.

2 Copy of proof of bank account 必須

Enclose a copy of **ONE** of the following on a A4 size paper. The account holder **MUST** be the head of the household.

The copy must show the name associated with the account, what type of account it is (savings, etc.), bank name, bank branch (branch code), and account number.

cash card bank book Japan Post bank book

※For Japan Post bank books: copy the whole two-page spread.

3 A “令和6年度の住民税非課税証明書 [Certificate of Exemption from Resident Tax for the Fiscal Year 2024]” 該当者分のみ

ONLY SUBMIT IF any members of your household were not living in Yokosuka on January 1, 2024 (not including members under age 15, i.e., those born on or after April 2, 2009, with no income). If you have any dependents listed on your “非課税証明書 [Certificate of Exemption from Resident Tax]” enclose a “非課税証明書 [Certificate of Exemption from Resident Tax]” for them as well.

- If the address on January 1, 2024 was outside of Japan, enclose a copy of the Supplementary Family Register (or a copy of a Residence Card, etc., for foreign nationals) instead.

How to Complete the Application Form

1 Head of household (Applicant)

Read the “Pledge and Terms of Agreement” and then write your name, current address, date of application, and a **daytime phone number**.

1 Head of household (Applicant)

I hereby declare the following information is true and correct. I have confirmed and agree to the Pledge and Terms of Agreement.

Name of head of household (written by head of household)	フリガナ ヨコスカ タロウ 横須賀 太郎
Current address	〒238-8550 横須賀市小川町11番地
Date of application	令和 YYY Y年 mm 月 dd 日
Phone number	000 - 000 - 0000
Name of phone number owner if someone other than the applicant	(relationship to applicant _____)

2 Household Members

Fill in information about all members of the household on **June 3, 2024**. (Include any household members who moved out on June 4, 2024 or after).

Write everyone's address on January 1, 2024.

2 Household Members

- Fill in information for all members of the household on June 3, 2024.
- For any members whose address on January 1, 2024 was not in Yokosuka, enclose a “令和6年度の住民税非課税証明書 [Certificate of Exemption from Resident Tax for the Fiscal Year 2024]” issued by their municipality of residence on January 1, 2024. If any dependents are listed on that “非課税証明書 [Certificate of Exemption from Resident Tax]” enclose a Certificate of Exemption from Resident Tax for them as well. You do not need to enclose a Certificate of Exemption from Resident Tax for members of your household that are age 15 and under, i.e., those born on or after April 2, 2009, with no income).
- If any members whose address on January 1, 2024 was outside of Japan, enclose a copy of a Supplementary Family Register (or a copy of a Residence Card, etc., for foreign nationals) instead of the “令和6年度の住民税非課税証明書 [Certificate of Exemption from Resident Tax for the Fiscal Year 2024].”
- If you do not have the necessary documents, you cannot receive this benefit. Furthermore, if any household members are subject to the per-capita amount of Resident Tax for Fiscal Year 2024, your household is not eligible for the benefit and you cannot receive it.

No.	Name	Relation to Head of Household	Date of Birth	Address on January 1, 2024	Per-capita amount of Residence Tax for Fiscal Year 2024
1	(Head of household)	Self	yyyy/mm/dd		<input type="checkbox"/> Exempt <input type="checkbox"/> Did not file return
2			yyyy/mm/dd		<input type="checkbox"/> Exempt <input type="checkbox"/> Did not file return

3 Bank Account Information

Write your bank account information. The bank account must belong to the **head of household designated in section 1**. (Please do not submit a bank account which has not been used to make deposits or withdrawals for a long time).

3 Bank Account Information

- Check the box of the type of bank you wish to use (check either option 1 or 2) and fill out the required fields.
- The account holder must be the head of the household designated in section 1.
- Enclose a document that confirms your bank account information for the transfer.
- Please do not submit a bank account which has not been used to make deposits or withdrawals for a long time, because it may not be able to accept wire transfers.

1 Transfer to Japan Post Bank Account

Account holder name	Account type	Code	Bank book number	Number
	savings	1 0		1

If you choose a Japan Post Bank account, please enter the code and number on the top left of the main page of your savings book or on your cash card.

2 Transfer to Bank Account other than Japan Post Bank

Account holder name	Bank name	Branch name	Account type	Bank code	Branch code	Account number
	1.銀行 3.支店 5.店舗 7.出張所 2.支庫 4.店舗 6.店舗		Savings Checking			

If you cannot open a bank account or if you cannot receive the benefit by bank deposit, please come to the first floor of City Hall for help in English at the Temporary Special Benefit Help Desk [臨時特別給付金窓口], or contact the Yokosuka Temporary Special Benefit Call Center (0120-934-573).

4 Additional Benefits for Households with Children

If you have any children that would make your household eligible for additional benefits, please confirm the contents of the table on the right. Please add any children born on or after June 3, 2024.

4 Additional Benefits for Households with Children

- Households with children 18 years old or younger are eligible for an additional 50,000 yen per child.
- Children who are 18 years old or younger (born on or after April 2, 2006) and were a member of the household on June 3, 2024, are listed in the table below. Please add any children born on or after June 4, 2024.
- If any children are dependents of a different household, you will need to submit a notification form. Please come to the first floor of City Hall for help in English at the Temporary Special Benefit Help Desk [臨時特別給付金窓口], or contact the Temporary Special Benefit Call Center (0120-934-573).

No.	Name	Date of Birth	No.	Name	Date of Birth
1			6		
2			7		
3			8		
4			9		
5			10		

Read and verify the following statements 1 and 2.

1 None of the children listed in the table are living in a facility and have not updated their Certificate of Residence.

2 All of the children listed in the table were dependents of the head of the household on June 3, 2024.

If either of these statements do not apply to your household, you may not be eligible for any additional benefit or the additional benefit amount may change. Please come to the first floor of City Hall for help in English at the Temporary Special Benefit Help Desk [臨時特別給付金窓口], or contact the Temporary Special Benefit Call Center (0120-934-573) to inquire.

5 If you wish to designate a representative

Complete this section if you wish to designate a representative. The head of household must clearly write their own name by hand (this serves as a signature). There are three options you can choose for your representative: “1. Confirm and Request,” “2. Receive,” “3. Confirm, Request, and Receive.” Please check one of these boxes to indicate which responsibilities you delegate to your representative.

5 If you wish to designate a representative

Representative's name	フリガナ	Relation to head of household	Representative's date of birth	yyyy/mm/dd
Representative's address	〒 - -	郵便 局 番 号	Phone number	- - -

I have confirmed that the person I listed above is my representative, and I delegate them to

1 Confirm and Request 2 Receive 3 Confirm, Request, and Receive.

Legal representatives do not need to check any boxes.

Signature (write name clearly)

Head of household

If a legal representative is applying on your behalf, the necessary documents may differ depending on their relationship with the head of household, please come to the first floor of City Hall for help in English at the Temporary Special Benefit Help Desk [臨時特別給付金窓口], or contact the Temporary Special Benefit Call Center (0120-934-573).

住民税非課税世帯等に対する臨時特別給付金に関するお問い合わせ先

Come to the Temporary Special Benefit Help Desk 臨時特別給付金窓口 on the first floor of City Hall Or call the Temporary Special Benefit Call Center ☎ 0120-934-573

HOURS: Weekdays 8:30—17:00 Scan barcode for more information.

横須賀市 非課税世帯等給付金 検索

Pledge and Terms of Agreement

※Read the entire following Pledge and Terms of Agreement and then sign section **1** of the application form

- ① I am eligible* on all accounts to receive the “Temporary Special Benefit” (hereinafter referred to as “benefit”) for households that are exempt from resident tax.
*In order to be eligible to receive this benefit you must fulfill all the following requirements:
(a)All members of the household are exempt from paying the per-capita amount of residence tax for the fiscal year 2024.
(b)All members of the household do not receive financial support from other relatives, etc., who are subject to residence tax for the fiscal year 2024.
Note: For the residence tax for the fiscal year 2024, if you are unsure whether anyone in your household is receiving support, please check with your parents, children, and other family members.
(c)There is no one in the household who has income subject to resident tax for the fiscal year 2024 but has not yet filed a tax return.
(d)There is no one in the household who reported exemption from resident tax for the fiscal year 2024 due to a tax treaty.
- ② If the information I provide cannot be confirmed by the basic resident register information, tax information, or other public records, etc., I will submit the relevant documents.
- ③ This application will be processed as a claim for the benefit after the City of Yokosuka decides to make the benefit payment.
- ④ I agree that if, after the City of Yokosuka has made a payment decision, payment is not completed for reasons such as inability to transfer funds due to incomplete confirmation, and the recipient (designated party, etc.) cannot be contacted or confirmed by the date specified by the City of Yokosuka, the benefit will not be paid.
- ⑤ I agree that if after the payment of the benefit, it is found that any of the information in the application form is false or otherwise does not meet the eligibility requirements for the payment of the benefit, I will return the benefit to the City of Yokosuka.
- ⑥ I understand that there may be an unavoidable delay in payment due to issues such as incomplete documentation.
- ⑦ No members of my household were eligible to receive from any other municipalities any “benefit for households exempt from resident tax to combat the rising cost of goods (70,000 yen) for fiscal year 2023” OR any “benefit for households only subject to resident tax per capita (100,000 yen) for fiscal year 2023.”